EXECUTIVE COMMITTEE Annual Report for 2019-2020
Report of Progress on Charges

Shannon McGillivray, Chair
Blake Neilson, Liaison

ACADEMIC RESOURCES AND COMPUTING (ARCC)

A. Below please find information addressing the charges and list of accomplishment of the committee during the last academic year.

1. **Charge 1: Allocate ARCC resources, including Dee Family Technology Grant funds, using consistent, objective, fair and reasonable criteria.**

This year, there was insufficient monies to hold a Fall 2019 funding round for Dee Grants, but there was money left over to fund an ARCC round. In the Fall of 2019 ARCC funded both grants submitted totaling $5,890.00. St,

Electric Vehicle Research	$2,700.00	John Kelly	Automotive Technology
▇▇▇▇▇▇ Computer Vision Hardware	$4,000.00	Scott Hadzik	

2. **Charge 2: Review funding criteria and procedures for ARCC and Dee Family Technology for possible revision or clarification.**

   During the last academic year, changes were made to the Dee scoring rubric. During our first meeting we discussed the success of these modifications, and it was agreed that at present no major modifications were needed for the Dee scoring Rubric or the ARCC scoring rubric. However, it was decided to add clear language to both grant forms that quotes/pricing information had to be submitted along with the grants.

3. **Charge 3: Assess faculty and possibly student computer needs, solicit faculty input and lobby for faculty computer-related interests.**
   - x **Update college/departmental WSU software usage & needs document and disseminate this information to chairs and deans.**
   - x **Coordinate with student senate to assess student IT-related needs and promote knowledge of software access**

A continuing endeavor of ARCC this past year was to systematically assess the software needs of individual departments. Specifically, the representative(s) from each college were to reach out and ask each department was asked to provide information: 1. What software their department is paying for? (and how many people in their department use this software). 2. What software is on their department wishlist? (and how many would like to have this software) and 3. Software they c a n live without (and how many people use this software). Unfortunately, the only college that was completed assessed was the college of Social and Behavioral Sciences. No departments were assessed from Arts and Humanities, 1 department from Business, 1 department from EAST, 3 departments from Education, 0 departments from Health Professions, and partial responses from 4 departments in Science. While this information was deemed very valuable to IT, the fact that this endeavor has not been completed after two years suggests that the current strategy of reaching out to individual departments is not working. It is unclear whether departments were not responsive to attempts, or if members did not attempt to contact these departments. While ARCC feels this is important, it may not be feasible at present to complete. Additionally, ARCC was unable to develop a coordination plan with student senate to assess student needs. Unfortunately, this goal was not achieved. During the last ARCC meeting (after campus was shut

6. **Charge 6: Work with IT to promote the new WSU IT-portal and LinkedIn Learning portal.**

All ARCC members were encouraged to share this information widely within their college to better inform their colleagues about these helpful resources.

7. **Charge 7: Investigate the possibility of creating a new training funding line under ARCC.**

Over the last few years, ARCC has noted that there has been a slight increase in training-related grant requests. Currently, technological training falls under Dee grants, which typically has about 1/3 of the monies as does ARCC grants. ARCC discussed what this new funding line may look like. For example, it was discussed whether or not we would fund travel to the training, or just the training itself. In addition, whether there would be a cap on the amount of total money that would be allotted for training. While progress was made on what requirements may accompany a new funding line, data from this year suggests that it is perhaps not needed. Last year, ARCC was able to fund all training requests under Dee. This year, only two training requests were submitted under the Dee grants, and there was also close to 20K left over in funding AFTER funding all of the grants. Thus, at present the data suggest that while training is important, the current Dee grant funding line is sufficient to cover these requests

8. **Charge 8: Ensure that the language of generated policies is inclusive**

ARCC maintains close contact with IT policy makers. This past academic year there were not changes to IT-related policy impacting faculty members that were noted.

B. Number of committee meetings held since August 2018
We have held 4 in-person full committee meetings, two in the fall, and two in the spring. In addition, information, questions, and assignments have been distributed to the full committee via email as needed.

C. Attendance of committee members
All committee members, or suitable replacements, attended the first ARCC meeting. Julian Chan, Bridget Hilbig, Jason Manley, Taylor Klover, and Chris Yencha did not attend the second meeting. Julian Chan, Bridget Hilbig, Ryan Cain, Todd Hillhouse, and Taylor Klover did not attend the 3

**F. Charges from this year that should carry forward to next year.**

Many of the charges should be ongoing, and carry forward to next year. Specifically:
- x Allocate ARCC resources, including Dee Family Technology Grant funds, using consistent, objective, fair and reasonable criteria.
- x Review funding criteria and procedures for ARCC and Dee Family Technology for possible revision or clarification.
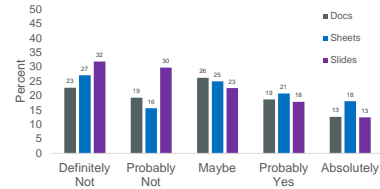- x Assess faculty and possibly student computer needs, solicit faculty input and lobby for faculty computer

Microsoft Current Use - Teaching

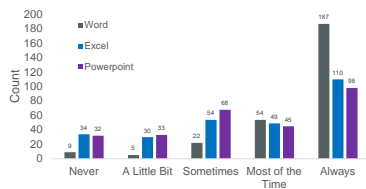ƒn = 336 indicated they teach classes. How often do you use the following product for teaching-related activities?
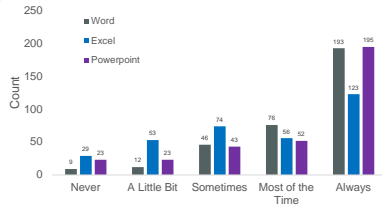
Google Instead? - Teaching

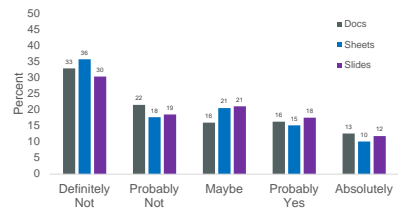ƒInstead of Office, could you use Google products for teaching?

Microsoft Current Use – Research/Scholarship

ƒn = 277 indicated they engage in research/scholarship. How often do you use the following product for research/scholarship related activities?
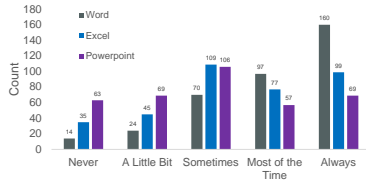

Google Instead? – Research/Scholarship

ƒInstead of Office, could you use Google products for research/scholarship?
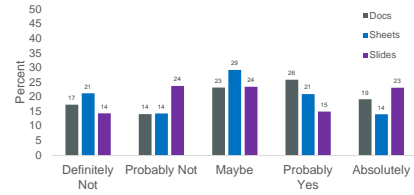
Microsoft Current Use – Service

ƒn = 365 indicated they engage in service. How often do you use the following product for service related activities?

Google Instead? – Service

ƒInstead of Office, could you use Google products for service?

Microsoft Current Use – Administrative

ƒn = 262 indicated they engage in administrative duties. How often do you use the following product for administrative-type purposes?80.25t(s)(?)]T0.86 -141 re W* n 0 792.03 612 -792 re W n 1 1 1 rg 42.9 153.246re W*7.78 554.59(80.6g 16838 1 0 0 3A 56.(29)Tj 1 792.01)Tj 1 11.742n2(793 -1m12W* 1 Tc [(.5176 .78