

BIS emphasis programs of study can be developed in two formats. 1) Department predetermined BIS emphasis program of study, which is a fixed program of study as outlined by the department or 2) Contractual emphasis program design which is a BIS emphasis program of study that is co-developed with the relevant department chair and the BIS Program Director. #1 will be generated and changed via Curriculog proposals.

6. Approve [Committee Changes](#) - these changes will go on to Senate
7. Approve COVID task force members - There is an Executive Committee member on the task force, Doris was on, but is on sabbatical. The committee recommended Tim to replace Doris, Tim will forward that recommendation to the task force.
8. [Committee Charges](#)
ASSA was concerned with #4 & 6 because they don't involve students, both will be removed from their charges. Bryce Barker will be invited to come to EC and explain how system works. Stephanie Hollist will come to explain how faculty can have legal representation paid by WSU for University matters such as when faculty are harassed by students, faculty, or staff.
9. Discussion points - Tim Herzog
 - a. Senate Meeting Recordings Administrative Updates will continue to be posted, but the entire meeting will not be posted. Stephanie will check into the timeframe in which the audio recordings can be destroyed.
 - b. Voting - Patti and Tim will look into a good way to vote at senate meetings
 - c. Roll Call Have senators send a chat to Patti, she will announce any substitutes and who they are there for, then ask if there are any others.
 - d. [Review EC Committee Charge Ideas](#)
 - i. Controlled substance, should Tim bring to Dean's council or elsewhere? Perhaps we need to move #1 to the correct group for revision, Tim will reach out to HR on this.
 - ii. #2 is a general charge, we need to continue to be vigilant in this endeavor.
 - iii. #3, do we need additional regarding this, or is this something that department chairs can address? Seems this should be addressed in annual review. Is this in faculty code of conduct?
 - iv. Think about what we could do about faculty being rude/mean to staff. (A policy was received from HR after the meeting which addressed some of this concern)
 - v. #5 regarding free speech, APAFT is addressing this.
 - vi. #6 have the government relations person come to EC to discuss faculty representation on the team representing WSU at the Utah legislature.
 - vii. #7, think about this as we go through the year, how can we staff our committees in an equitable and diverse manner.
10. SERTS Ex-Officio member - Leslie Park was suggested by Ravi Krovi & Bruce Bowen, she will be added to the committee as ex-officio.
11. Administrative Update - Brad Mortensen will do the update
12. [Board of Trustees Meeting](#) assignments - please sign up for a monthly meeting
13. [Data Analytics Minor Transfer to SC/MIS Department](#)
14. Adjourned at 4:30