Thursday, April 4, 2019
2 pm, MA 211K

<u>**EXECUTIVE COMMITTEE AGENDA SETTING MEETING**</u>
Click on links to review items

Present: Aaron Ashley, Doris Geide-Stevenson, Ed Hahn, Marek Matyjasik, Rieneke Holman for Casey Neville, Sheryl Rushton for Clay Rasmussen, Hugo Valle, Mary Beth Willard, Catherine Zublin, Madonne Miner, Brad Mortensen, Patti Glover

1) Approval of <u>February 28, 2019</u> Minutes as circulated.

2) Curriculum – John Cavitt UCC Chair
   a) Annual Curriculog Shutdown May 1-June 30. The Workshop and Gen Ed Renewal forms will still be active.

   b) Curriculum <u>EC April 4, 2019</u>

   Social & Behavioral Science
   Military Science
   ~~New Course   MILS - 1220 - Wilderness Survival Skills   Jeong Hinton~~
   No representative came to meeting

   Neuroscience
   New Course   NEUR - 3998 - EEG in Epilepsy   Jim Hutchins
   New Course   NEUR - 3999 - EEG in Ped Patients Medical Microbiology Emphasis\, Microbiology (BS), Matt Domek
                 Program Changes   Microbiology (BS)   Matt Domek
                 Program Changes   Public and Environmental Health Emphasis\, Microbiology (BS)

   c) Curriculum Proposals not approved at February FS Meeting (English)
      The committee agreed that we need to abide by the rules that are in place and the proposals will be included in the 2020-2021 catalog.

3) APAFT – Melissa NeVille, Chair
   a) Charge 2 - Autobiographical (scholarship) and PPM

                                        8-11
   The APAFT committee reviewed the Autobiographical form and PPM. The Executive Committee agreed that the form will be given to APAFT and will be managed in collaboration with the Provost commenting on any changes. It was agreed that verbiage about the ownership of the Autobiographical form would be good to add to the PPM. The rest of the sections of the autobiographical form will be addressed by APAFT next year. The autobiographical and PPM recommendations will come back to Faculty Senate in fall as an information item.
   b) Charge 3 - Summary of benchmarking

influence how student evaluations are used in the future in the tenure and promotion process.

    i.   The results of benchmarking peer institutions (see excel spreadsheet) were equivocal.
    ii.   The committee found that no institution has similar policies for the incorporation of student evaluations in tenure and promotion.
    iii.   There was limited policy delineation in terms of how student evaluations weigh into tenure/promotions decisions.
    iv.   The governance of how student evaluations are used in tenure and promotion ranged from the University to the individual Department.
    v.   Across Universities, there is no uniform policies in terms of how many of the classes or how often evaluations are used for tenure and promotion.
    vi.   There is a trend for non-tenured to be evaluated more often and on more classes as compared to tenured faculty.

This will be brought to Senate as an information item. It was recommended to start an ad hoc Student Evaluation Committee.

4) Charge 5 - Summary of benchmarking related to the ranking of instructors
APAFT proposes that there be two levels of 'Instructor' at WSU. The titles would be Instructor and Senior Instructor. Also up to a 5 year contract is being considered. APAFT will do more work on this and bring it back next year. This will go to Senate as an information item.

5) PPM 8-11 Stewart Library Changes
There is no problem with the changes as proposed. There was much discussion regarding equivalency concerns. The University has an appointment letter which has information regarding the equivalency clause. The Provost confirmed that the equivalency issue is vetted before the hire is made. This will go forward to Senate as an action item.

6) TLA Update – Colleen Packer, Chair
TLA started exploring mentoring and faculty recognition programs, but put them on the back burner because of the program review. The program review has helped clarify direction for strategic planning. They are currently using Qualtrics to get data collection to measure learning outcomes and are starting a rotation to maintain the digital technology library. At Faculty Senate TLA will present what they hope to get from the program review as an information item. A fuller report will be given in fall.

7) ARCC Update – Shannon McGillivray, Chair
a) ARCC was able to fund all of the 10 Dee Grants and 14 ARCC grants that were received. They also made some changes to how Dee Grants are scored.

Last year ARCC gathered data regarding what software departments were buying, what they wish they had, and what they can't live without. IT has mentioned this is helpful, but could really use information on how many people are using/wanting various software. Collection of this data has begun, and will continue in the fall. IT has been working on a comprehensive website for all IT related questions and problems. In the fall, ARCC will work to help get out the information 4.3 (iMCID 61 >>

This item will go to Senate as an information item.

8) RSPG Update – Stephanie Wolfe, Chair
Though Stephanie was unable to present today, this yearly update item will go on to Senate as an information item.

9) Starfish Update – Leslie Park, Student Success
Starfish began at WSU in 2017 to help student success initiatives. Instead of waiting for information from the Office of the Registrar, academic advisors using Starfish are able to look across all of a student's classes to see if they are struggling and tailor a proactive outreach. Currently there is no way to interact between Canvas and Starfish without having a 'rule' that applies across all of campus (e.g. raise a flag for everyone with below a 2.5 GPA). Starfish utilization data is going into the WSU data store. This item is going to Senate as an information item.

10) First Year Student Challenges – Eric Amsel
The Student Success Steering Committee subcommittee on transitions and opportunity is looking at all types of issues having to do with transitions. While many initiatives have come forth most of them are uncoordinated, which makes WSU an outlier compared to most colleges and universities.

First Year Experience (FYE) program definition is 'A purposefully connected set of initiatives designed to strengthen the quality of student learning during and satisfaction with the first year of college' (Koch & Gardner, 2014). Research is showing that success in gateway courses is critical to success. Gateway courses are described as foundational (Gen Ed), high enrollment, and high-risk (many DFWI grades). An effective, inclusive, and impactful FYE program will require coordinated efforts of faculty, staff, and administration. A FYE program can be strategically designed so that the curriculum and pedagogy of gateway courses are intentionally coordinated with advising and support services. At this point there is assessment of all parties' interest in partnering to strategically plan such an FYE program. This will go to Senate as an information item.

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positions are being deleted. This will go to Senate as an action Item.

14) Presidents Council Update – Doris Geide-Stevenson
   a) PPM 4-17, regarding terms for students coming back after academic probation. Concerns were brought forth regarding the consideration of special populations such as athletes. They always need to be considered.
   b) Legal is looking at Salary Bump regarding is there any case law that applies to the pre-promotion salary increase that would create property rights, that link to a right to tenure.

15) Ready for Faculty Senate
   a) Presentation of FGA Award
   b) Certificates for Outgoing Faculty
   c) Standing and Ad Hoc Committee Nominations

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