

**EXECUTIVE COMMITTEE**  
**AGENDA SETTING MEETING MINUTES**

Thursday, January 10, 2019  
2 pm, MA 211K

*Click on links to review items*

Present: Aaron Ashley, Doris Geide-Stevenson, Ed Hahn, Marek Matyjasik, Rieneke Holman for Casey Neville, Clay Rasmussen, Hugo Valle, Mary Beth Willard, Catherine Zublin, Madonne Miner, Brad Mortensen, Patti Glover

1. Approval of the minutes from the [November 29, 2018](#) meeting as circulated
2. Administrative Update – New President – Doris Geide-Stevenson  
Gave a warm welcome to WSU's new President Brad Mortensen.
3. University Curriculum Committee (UCC) – John Cavitt, Chair
  - a. Curriculum Representatives at Faculty Senate – At the last faculty senate meeting proposals were on the agenda with no one to represent them. If that is allowed, there is worry about the incidence of this to increase. You never know when there will be questions about the proposals. Patti could inform on email that if no representative is there to represent the proposal will be held until the next faculty senate meeting.  
MOTION: Curriculum proposals that do not have a representative present at Faculty Senate will automatically be deferred until the next Faculty Senate meeting by Clay Rasmussen  
SECON: Mary Beth Willard  
OUTCOME: Unanimous Approval
  - b. Dates for 2019-2020 UCC meetings - The UCC meetings overlap with Dean's council and need to change to a different day so that a Dean can sit on UCC. Tuesday does not seem to have conflict with meetings that the Provost or committee is aware of, so the UCC meeting will be moved to Tuesday beginning in 2019-2020.
  - c. Curriculum [EC Jan 10, 2019](#)

[Program Attribute Sustainability Course](#) Alice Mulder/Heather Root

This is the first of these Program Attributes submitted through the curriculum committee and Curriculog. It will be approved by Faculty Senate as other curriculum is.

**Business & Economics**

New Course MTAX - 6437 - State & Local Tax/Exempt Orgs Ryan Pace  
New Course MTAX - 6487 - Retirement Plans Ryan Pace  
Program Changes Master of Taxation (MTax) Rev 2 Ryan Pace

**EAST**

Program Changes Computer Engineering (BS) Christian Hearn  
New Course ECE - ~~5140~~ Fundamentals of Sensor Design Fon Brown

New Course ECE - 6140 - Fundamentals of Sensor Design Fon Brown  
New Course ECE - 6320 - Antennas and Wave Propagation Fon Brown

### **Science**

Course Revision GEO - 3080 - Applied Hydrology (change name, add lab, increase credit hours) Rick Ford  
Program Changes Geology (BS) Rick Ford  
Program Changes Geology Minor Rick Ford  
New Course GEO - 4080 - Groundwater and Environmental Rick Ford  
Course Revision GEO - 3710 - Introduction to Geographic Information Systems (GIS) (name and crse # change) Mike Hernandez  
Course Revision GEO - 3720 - Geospatial Analysis (name and crse # change) Mike Hernandez  
Course Revision GEO - 3840 - Remote Sensing: Principles & Methods (course # and name change) Mike Hernandez  
New Course GEO - 4200 - Geospatial Data Acquisition Mike Hernandez

### **Arts & Humanities**

Communications  
Course Revision COMM -

Program Changes	Music Major Performance and Pedagogy (BM)	Carey Campbell
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Course Revision	MUSC - 3205 - Music History I: Music before 1800	Carey Campbell
Course Revision	MUSC - 3206 - Music History II: Music after 1800	Carey Campbell
Course Revision	MUSC - 3208 - World Music	Carey Campbell
New Course	MUSC - 4322 - Keyboard Pedagogy III	Carey Campbell
Program Changes	Music Major Performance and Pedagogy (BM)	Carey Campbell
New Program	Certificate in Jazz Studies	Carey Campbell
New Program	Certificate of Music Entrepreneurship	Carey Campbell
Course Revision	MUSC - 1110 - Music Theory I	Carey Campbell
Course Revision	MUSC - 1120 - Music Theory II	Carey Campbell
Course Revision	MUSC - 1750 - Symphonic Band	Carey Campbell
Course Revision	MUSC - 1760 - Weber State Symphony Orchestra	Carey Campbell
Course Revision	MUSC - 2110 - Music Theory III	Carey Campbell
Course Revision	MUSC - 2120 - Music Theory IV	Carey Campbell
Course Revision	MUSC - 3750 - Symphonic Band	Carey Campbell
Course Revision	MUSC - 3760 - Weber State Symphony Orchestra	Carey Campbell
Course Revision	MUSC - 3924 - Music Teaching and Learning in the Elementary School	Carey Campbell
Course Revision	MUSC - 3991 - Junior Recital	Carey Campbell
Course Revision	MUSC - 4822 - Secondary Music Methods	Carey Campbell
Course Revision	MUSC - 4991 - Senior Recital	Carey Campbell
New Course	MUSC - 1681 - Private Instruction - 1 Credit	Carey Campbell
New Course	MUSC - 1682 - Private Instruction - 2 Credit	Carey Campbell
New Course	MUSC - 2681 - Private Instruction - 1 Credit	Carey Campbell
New Course	MUSC - 2682 - Private Instruction - 2 Credit	Carey Campbell
New Course	MUSC - 3202 - Winds/Percussion Literature	Carey Campbell
New Course	MUSC - 3681 - Private Instruction - 1 Credit	Carey Campbell
New Course	MUSC - 3682 - Private Instruction - 2 Credit	Carey Campbell
New Course	MUSC - 3701 - Music Entrepreneurship and You	Carey Campbell
New Course	MUSC - 3801 - Jazz Improvisation I	Carey Campbell
New Course	MUSC - 3802 - Jazz Improvisation II	Carey Campbell
New Course	MUSC - 3803 - Jazz and Commercial Arranging	Carey Campbell
New Course	MUSC - 3805 - Jazz Keyboard Skills	Carey Campbell
New Course	MUSC - 3806 - Jazz History	Carey Campbell
New Course	MUSC - 4332 - Keyboard Pedagogy IV	Carey Campbell
New Course	MUSC - 4681 - Private Instruction - 1 Credit	Carey Campbell
New Course	MUSC - 4682 - Private Instruction - 2 Credit	Carey Campbell
New Course	MUSC - 4701 - Grant Writing & Non-Profits	Carey Campbell

1. [TLF Strategic Planning](#) Update – Colleen Packer

A program review of TLF is being done February 25-26, 2019. This will review TLF's 1) programs and services, 2) resource allocation and 3) infrastructure and organizational structure, in an effort to clarify directions for strategic planning. It was suggested that a student be added to the stakeholders for their unique perspective. Because the TLF director is chosen by Faculty Senate they should be included in the program review.

All interdisciplinary/high impact programs are being set up for program reviews but they are not set up to be reviewed by EC since they are not specifically academic programs. The results of these reviews will come to EC.

2. [Academic Affairs Goals and Program Responsibilities](#) – Madonne Miner, Provost

Update of Academic Planning task force. Want to approach planning from the grass roots of programs and then the Office of the Provost will give commentary on those ideas.

Funding from a retiring professor used to be entirely retained by the college. This does not allow for areas that are growing to receive additional funds. A policy has been implemented that allows the college to retain the amount of an assistant professor. Twenty five percent of the remaining money went



#### 10. Other Items

APAFT is looking at dean evaluations, including term limits. In PPM 1-17 It mentions that a task force needs to be appointed by the Faculty Senate if a review of the evaluation instrument is desired