14	Conduct surveys to find out why students attend or would not attend an SI session.	This will be incorporated into end of semester evaluations.	Spring 2012
15	Recruitment and hiring of SI leaders takes place only at the start and end of every semester; no new hiring takes place after the SI training starts.	Will hire and train SI Leaders at the beginning of the semester. Most of the SI Leaders are hired at the beginning, but some hiring does take place after semester starts. This is unavoidable as SI Leaders are difficult to find in some subjects and other sface a change in schedule.	Fall 2011
16	Establish a policy restricting SI leaders from communicating with students via their personal cell phones, e-mail, and social media.	SI Leaders are discouraged from sharing their personal information. They will now be required to use GW e-mail system. Policy will state this.	Fall 2011
17	Contact other similar-size universities that offer Supplemental Instruction and inquire as to what system and software they use to track attendance.	RFP is out to acquire suitable software.	July 2012
18	Require that the SI professional staff conduct SI leader observations and follow-up meetings with the student within 48 hours to discuss the facilitator's successes, challenges, and opportunities.	The policy has always been to observe SI Leaders at least twice every semester and give immediate feedback. There will be an attempt to make sure the feedback happens within 48 hours.	Fall 2012
19	Perform appropriate analysis (e.g., chi-square) on performance data to test for significance.	Will request Assessment coordinator to perform appropriate analyses periodically.	

Other Recommendations

	Recommendation	Action Plan	Timeline
1	Require students to sign up for SI at the beginning of the semester and restrict access right before exams to those students who have been attending the sessions regularly.	Difference in philosophy. SI attendance is voluntary.	NA
2	Conduct surveys to find out why students attend or would attend an SI session.	Purpose of this recommendation is not clear.	NA
3	Establish a policy whereby students who sign up for SI and miss more than, for example, three sessions are no longer eligible to attend.	Difference in philosophy. SI attendance is voluntary.	NA
4	It is not recommended that students supervise their peers except in the area of administrative tasks and follow- through.	Difference in philosophy. Outstanding peers with considerable SI experience are chosen as Assistant Supervisors.	NA
5	Achieve greater financial efficiency by establishing a minimum number of students (4) necessary to hold SI sessions. Refer smaller groups of students to tutorial services.	When attendance is low, SI is cancelled for that particular class from the following semester.	NA
6	Dedicate space in buildings where SI can be held during peak class periods.	Currently not possible. Davis Campus has requested dedicated space in plans for new building.	NA
7	Establish more broad-based goals concerning SI attendance, especially concerning at-risk students.	SI attendance is voluntary. SI is for students in high risk classes and not high risk students.	NA
8	Reframe assessment so that it is based on withdrawals/failures/incompletes, not grade performance. Require students to register for SI at the start of the	Currently data is collected for all categories. Will continue to do the same.	NA

to perform their responsibilities effectively and inform the

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